

Oxford Public Library
Regular Meeting
September 16, 2020
7:00 PM
(Board Minutes)

Present (via Zoom call): *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee Lynn Royster, Trustee DuAnne Cook, Treasurer Jean Davidson, Director Bryan Cloutier, Bar*

Absent: None

09R.20.1 **Call to Order:** The President called the meeting to order at 7:01 p.m.

09R.20.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Ms. Royster motioned and Ms. Davidson seconded to approve the agenda. *Motion carried.*

09R.20.3 **Approval of the Minutes:**
Mr. Rizzo motion to approve the minutes and Ms. Cook seconded. *Motion carried.*

09R.20.4 **Communications/Presentation:**
1. Building Project Bond Failure Follow-Up

09R.20.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned to accept the financial reports and Mr. Rizzo seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. OPL Endowment CD #1
8. OPL Endowment CD #2
9. Oberg Endowment Fund
10. Oberg Endowment CD #1
11. Oberg Endowment CD #2

09R.20.6 **Directors Report:**
1. Transfer of Funds to the Four County Community Foundation

- a. Both the OPL Endowment and Oberg Endowment CD will be merged and deposited with the Four County Community Foundation

2. Every Library, Library Advocacy and Funding Conference Update

3. Fall Library Programming Update

4. Federal CARES ACT Reimbursements

- a. Director is submitting a proposal to recover PPE and virtual platform costs

5. Library Privacy Act Update

09R.20.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

09R.20.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills the amount of \$49,246.63. Ms. Davidson seconded. *Motion carried.*

09R.20.9 **Reports of Committees:**
None

09R.20.10 **Unfinished Business:**
None

09R.20.11

New Business:

1. Proposed Building Upgrades

09R.20.12

Call to Audience: A call was made to the audience with no one in attendance.

09R.20.13

Adjournment: Mr. Rizzo motioned and Ms. Royster seconded to adjourn the meeting at 7:43 p.m. *Motion carried.*