

Oxford Public Library

Regular Meeting

August 16, 2023

7:00 PM

(Board Minutes)

Present: *President* Kathy Hoeflein, *Vice President* Tony Rizzo, *Secretary* Julie Fracker, *Trustee* DuAnne Salswedel, *Treasurer* Lynn Royster, *Trustee* Barbara Kriigel, *Director* Bryan Cloutier

Absent: None

08R.23.1 **Call to Order:** The President called the meeting to order at 7:01 p.m.

08R.23.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned, and Ms. Royster seconded to approve the agenda. *Motion carried.*

08R.23.3 **Approval of the Minutes:** Mr. Salswedel made a motion to approve the June minutes, as amended and July special meeting minutes. Mr. Rizzo seconded. *Motion Carried*

08R.23.4 **Communications/Presentation**

1. Budget Hearing

- a. Ms. Fracker made a motion to open the public budget hearing at 7:05 and Ms. Kriigel seconded. *Motion carried.*
- b. Ms. Salswedel made a motion to close the public hearing at 7:06 pm and Mr. Rizzo seconded. *Motion carried.*

08R.23.5 **Approval of the Financial Reports:** Monthly financial reports for June and July were mailed for review prior to the meeting. The Four County Community Foundation reports for May and June were provided. Director gave an overview of each report and reconciliation. Ms. Fracker motioned to accept financial reports and Ms. Salswedel seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checkin8
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. Four County Community Foundation

08R.23.6 **Directors Report:**

1. Smithsonian Exhibition
 - a. On schedule for December 2023 through February 11, 2024.
2. Website and Events/Room Reservation Update Calendar
 - a. Management team has been meeting with web development firm regularly and progress is being made on the new website.

08R.23.7 **Statistical Report:** The Statistical reports for June and July were emailed for review prior to the meeting.

08R.23.8 **Expense Report:** The expense reports were sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills for the month of June in the amount of \$83,466.91. Mr. Rizzo seconded. *Motion carried.* Ms. Fracker made a motion to pay the bills for the month of July in the amount of \$50,369.03. Ms. Royster seconded. *Motion carried.*

08R.23.9 **Reports of Committees:**

None

08R.23.10 **Unfinished Business:**

1. None

08R.23.11

New Business

1. FY 2024 Budget Approval. Ms. Kriigel made a motion to accept the FY 2024 budget in the amount of \$1,930,001.000 as presented. Ms. Royster seconded. *Motion carried.*
2. ZingTrain Customer Service Training Proposal. Ms. Fracker made to accept the proposal as presented. Mr. Rizzo seconded. *Motion carried.*

08R.23.12

Call to Audience

08R.23.13

Library Board Requests / Comments

Mr. Rizzo noted how nice the landscaping currently looks.

08R.23.14

Adjournment: Mr. Rizzo motioned, and Ms. Salswedel seconded to adjourn the meeting at 8:28 p.m.
Motion carried.