

## Oxford Public Library

### Regular Meeting

June 18, 2025

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee DuAnne Salswedel, Treasurer Lynn Royster, Trustee, Barbara Kriigel, Director Bryan Cloutier, Friends of the Library Board President Lyn Klages, Director of Engagement Services Sandy Herp*

Absent: None

06R.25.01 **Call to Order:** The President called the meeting to order at 7:04 p.m.

06R.25.02 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned, and Ms. Fracker seconded to approve the agenda. *Motion carried.*

06R.25.03 **Approval of the Minutes:** Ms. Hoeflin made a motion to approve the May minutes and Mr. Rizzo seconded. *Motion Carried.*

06R.25.04 **Public Comment**  
1. None

06R.25.05 **Communications/Presentation**  
1. Friends of the Library Report and 100<sup>th</sup> Anniversary Gala Update – *Lyn Klages, President, Sandy Herp, Director of Engagement Services*

06R.25.06 **Approval of the Financial Reports:** Monthly financial reports and expenses for May were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned to accept financial reports and Ms. Salswedel seconded. *Motion carried.*  
1. Budget v. Actual  
2. OB Checking  
3. OB Operating  
4. OB Payroll  
5. Oakland Savings  
6. OPL Endowment Fund  
7. Four County Community Foundation

06R.25.07 **Director's Report:**  
1. Window Replacement  
a. Ongoing  
2. Acoustical Wall/Ostrander Room  
a. Library Design Associates installed the acoustical wall application in the Ostrander Room.  
3. Power Outage  
a. The library lost power and the generator was able to power the building for 6-8 hours.

06R.25.08 **Statistical Report:** The statistical reports for May were mailed for review prior to the meeting.

06R.25.09 **Expense Report:** The expense reports were sent to the Board for review prior to the meeting. Mr. Rizzo made a motion to pay the bills for the month of May in the amount of \$59,149.34. Ms. Kriigel seconded. *Motion carried.*

06R.25.10 **Reports of Committees:**  
1. None

06R.25.11 **Unfinished Business:**  
1. None

06R.25.12 **New Business**  
1. None

06R.25.13

**Call to Audience**

1. None

06R.25.14

**Library Board Requests / Comments**

06R.25.15

**Adjournment:** Mr. Rizzo motioned to adjourn the meeting at 8:06 p.m. and Ms. Kriigel seconded.  
*Motion carried.*