

Oxford Public Library

Regular Meeting

April 16, 2025

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee DuAnne Salswedel, Treasurer Lynn Royster, Trustee, Barbara Kriigel, Director Bryan Cloutier, Friends of the Library Board President Lyn Klages*

Absent: None

04R.25.01 **Call to Order:** The President called the meeting to order at 7:02 p.m.

04R.25.02 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned, and Ms. Kriigel seconded to approve the agenda. *Motion carried.*

04R.25.03 **Approval of the Minutes:** Ms. Salswedel made a motion to approve the March minutes and Mr. Rizzo seconded. *Motion Carried.*

04R.25.04 **Public Comment**
1. None

04R.25.05 **Communications/Presentation**
1. Friends of the Library Report – *Lyn Klages, President*

04R.25.06 **Approval of the Financial Reports:** Monthly financial reports and expenses for March were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned to accept financial reports and Ms. Royster seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. Four County Community Foundation

04R.25.07 **Director's Report:**
1. Future of MeL and MeLCat/Legislative Meetings

- a. Michigan Library Association's annual Legislative and Advocacy Day is scheduled for Wednesday, April 30 in Lansing. The Library Director has a full slate of scheduled meetings with several representatives.

2. Meeting with the School Safety and Security Team

- a. The Library Director will be conducting a walkthrough of our building with the security team at Oxford Schools.

3. Website Page

- a. The Library Market is creating a dedicated website page for the upcoming gala.

04R.25.08 **Statistical Report:** The statistical reports for March were mailed for review prior to the meeting.

04R.25.09 **Expense Report:** The expense reports were sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills for the month of March in the amount of \$64,440.89. Ms. Kriigel seconded. *Motion carried.*

04R.25.10 **Reports of Committees:**
1. 100th Anniversary Update

04R.25.11 **Unfinished Business:**
1. None

04R.25.12 **New Business**
1. None

04R.25.13

Call to Audience

1. None

04R.25.14

Library Board Requests / Comments

04R.25.15

Adjournment: Mr. Rizzo motioned to adjourn the meeting at 8:19 p.m. and Ms. Kriigel seconded.
Motion carried.