

# Oxford Public Library

Regular Meeting

March 20, 2019

7:00 PM

(Board Minutes)

Present: *President Kathy Hoeflein, Secretary Julie Fracker, Treasurer Jean Davidson, Trustee Lynn Royster, Vice President Tony Rizzo, Director Bryan Cloutier*

Absent: *Trustee DuAnne Cook*

3R.20.1 **Call to Order:** The President called the meeting to order at 7:04 p.m.

3R.20.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Davidson seconded to approve the agenda. *Motion carried.*

3R.20.3 **Approval of the Minutes:** The Minutes of the February meeting were mailed prior to the meeting. Ms. Royster motioned to approve minutes and Mr. Rizzo seconded. *Motion carried.*

3R.20.4 **Communications/Presentation:**  
None

3R.20.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned and Ms. Royster seconded to accept the financial reports. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. OPL Endowment CD #1
8. OPL Endowment CD #2
9. Oberg Endowment Fund
10. Oberg Endowment CD #1
11. Oberg Endowment CD #2

3R.20.6 **Directors Report:**

1. FOIA Policy Posted to Website
2. AT&T Bill and Contract Under Review
3. 501c3 Foundation Update
4. Fiscal Audit Scheduled for April 4

3R.20.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.

3R.20.8 **Expense Report:** The Expense report for the month of February was sent to the Board prior to meeting for review. Ms. Davidson moved to approve the payment in the amount of \$78,412.39 and Ms. Fracker seconded. *Motion carried.*

3R.20.9 **Reports of Committees:**  
None

3R.20.10 **Unfinished Business:**

1. The Board discussed an update and revision to the standing bylaws, with changes made to Articles 10 and 7.

3R.20.11 **New Business:**  
None

3R.20.12 **Call to Audience:** A call was made to the audience with no one in attendance.

3R.20.13 **Adjournment:** Ms. Davidson motioned and Mr. Rizzo seconded to adjourn the meeting at 8:05 p.m. *Motion carried.*