

Oxford Public Library

Regular Meeting

January 16, 2019

7:00 PM

(Board Minutes)

- Present: *President, Kathy Hoeflein, Treasurer, Jean Davidson, Secretary, Julie Fracker, Trustee, DuAnne Cook, Trustee, Lynn Royster, Vice President, Tony Rizzo; DuAnne Cook, Trustee, Director, Bryan Cloutier*
- Absent: None
- 1R.19.1 **Call to Order:** The President called the meeting to order at 7:06 p.m.
- 1R.19.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Davidson seconded to approve the agenda. *Motion carried.*
- 1R.19.3 **Approval of the Minutes:** The Minutes of the December meeting were mailed prior to the meeting. Mr. Rizzo motioned to approve minutes and Ms. Royster seconded. *Motion carried.*
- 1R.19.4 **Communications/Presentation:**
None
- 1R.19.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Cook motioned and Mr. Fracker seconded to accept the financial reports. *Motion carried.*
1. Budget v. Actual
 2. OB Checking
 3. OB Operating
 4. OB Payroll
 5. Oakland Savings
 6. OPL Endowment Fund
 7. OPL Endowment CD #1
 8. OPL Endowment CD #2
 9. Oberg Endowment Fund
 10. Oberg Endowment CD #1
 11. Oberg Endowment CD #2
- 1R.19.6 **Directors Report:**
1. New Gift Made to the Library
 - a. Drs. John and Joyce Todd made a generous gift through the Friends of the Library 501c3 in the amount of \$1,241.33. Director to work with the Friends of the Library and staff to determine appropriate use of the funds.
- 1R.19.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 1R.19.8 **Expense Report:** The Expense report for the month of December was sent to the Board prior to meeting for review. Ms. Fracker moved to approve the payment in the amount of \$25,059.78 and Mr. Rizzo seconded. *Motion carried.*
- 1R.19.9 **Reports of Committees:**
1. None
- 1R.19.10 **Unfinished Business:**
1. None
- 1R.19.11 **New Business:**
1. None
- 1R.19.12 **Call to Audience:** A call was made to the audience with no one in attendance.
- 1R.19.13 **Adjournment:** Ms. Davidson motioned and Ms. Royster seconded to adjourn the meeting at 7:35p.m. *Motion carried.*