

# COMMUNITY ROOM ACCEPTABLE USE POLICY

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- Patrons reserving the Community Room must be at least 18 years of age.
  - All groups using the Community Room must be under adequate adult supervision, with an adult in attendance at all times.
  - During functions, children are requested to stay with an adult.
  - No food or drink may be consumed in the Community Room without prior approval and payment of a \$20.00 cleanup fee.
  - Michigan Law prohibits smoking in the Community Rooms and public areas of the Library.
  - No alcoholic beverages are permitted except with prior permission of the Library Board of Directors. Requests for permission must be made not less than six-weeks in advance by contacting the office of the Library Director & CEO.
  - Community Rooms must be vacated 15 minutes prior to Library closing. If an organization's meeting extends beyond closing, there will be an assessment of \$25.00 per 15 minutes.
  - Under no circumstances shall a group affix anything to the walls or doors of the Community Room.
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