

# Oxford Public Library

Regular Meeting

February 16, 2022

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee, DuAnne Salswedel, Trustee Barbara Kriigel, Trustee, Lynn Royster, Director Bryan Cloutier*

Absent: None

02R.22.1 **Call to Order:** The President called the meeting to order at 7:08 p.m.

02R.22.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Fracker seconded to approve the agenda. *Motion carried.*

02R.22.3 **Approval of the Minutes:** Mr. Rizzo motioned to approve the minutes and Ms. Kriigel seconded. *Motion carried.*

02R.22.4 **Communications/Presentation:**

1. 4 County / OPL Endowment Fund Grant Policy Update

- a. There is \$1,300 available from interest earned on the library's Four County Community Fund. The library has the option to withdraw the funds for select projects.

02R.22.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned to accept the January financial reports and Ms. Royster seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund

02R.22.6 **Directors Report:**

1. Pandemic & Reopening Policy; Mask Requirements
  - a. The library continues to base decisions of mask enforcement on the rate of positivity in both Oakland and Lapeer County as a whole.
2. New Staff Copy Machine
  - a. A new staff copy machine has been ordered and will be delivered in the next 90 days.

02R.22.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

02R.22.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Ms. Salswedel made a motion to pay the bills the amount of \$109,915.87. Mr. Rizzo seconded. *Motion carried.*

02R.22.9 **Reports of Committees:**

None

02R.22.10 **Unfinished Business:**

None

02R.22.11 **New Business:**

1. Mr. Rizzo made a motion to take the funding from the Four County Community Foundation. Ms. Kriigel seconded. *Motion carried.*

02R.22.12 **Call to Audience:**

- a. A call was made to the audience and one member was in attendance.

02R.22.13 **Library Board Requests / Comments**

1. Mr. Rizzo contacted Seth Penchansky regarding an update on the HVAC bid.

02R.22.14 **Adjournment:** Ms. Royter motioned, and Ms. Kriigel seconded to adjourn the meeting at 8:03 p.m. *Motion carried.*