

Oxford Public Library

Regular Meeting

17 December 2014

7:00 PM

(Board Minutes)

- Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker, *Director*, Bryan Cloutier
- Absent: None
- 12R.14.1 **Call to Order:** The Chair called the meeting to order at 7:00 p.m.
- 12R.14.2 **Approval of Agenda:** The Chair asked if there were any changes requested to the agenda. There were none. Mr. Rizzo motioned and Ms. Fracker seconded to approve the agenda. *Motion carried.*
- 12R.14.3 **Approval of the Minutes:** The Minutes of the November 19th meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Ms. Hoeflein motioned and Ms. Davidson seconded to accept the minutes. *Motion carried.*
- 12R.14.4 **Communications/Presentation**
1. None.
- 12R.14.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned and Ms. Royster seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 12R.14.6 **Directors Report:**
- The budget adjustment was discussed shortly but was voted on later in the meeting.
- The director interviewed an applicant for a new building Superintendent. He requested our opinion and we recommended that we offer him the position.
- We discussed the Grand Opening of the Smithsonian Exhibition. All us that attended felt that it was a great evening. The Staff did a wonderful job with all the details. The Fireside Chats were talked about and a few board members are invited to talk. The director felt a little disappointed that the Oxford School System was not on board with the Smithsonian program. He will send out more emails to the principals to remind them that it is a great program that should be taken advantage of.
- 12R.14.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 12R.14.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Ms. Davidson motioned and Ms. Hoeflein seconded to approve paying the bills in the amount of \$40,266.18. *Motion carried.*
- 12R.14.9 **Reports of Committees:**
1. None.
- 12R.14.10 **Unfinished Business:**
1. Y14 Budget Adjustment: We discussed the budget in great detail. Mr. Rizzo motioned and Ms. Fracker seconded to approve the adjusted 2014 Budget from \$1,354,688.00 to \$1,316,927.00. *Motion carried.*
- 12R.14.11 **New Business:**
1. None.
- 12R.14.12 **Call to Audience:** No one was in the audience.
- 12R.14.13 **Adjournment:** Ms. Fracker motioned and Ms. Davidson seconded to adjourn the meeting. *Motion carried.* The meeting was adjourned at 8:30 pm.