

Oxford Public Library
Regular Meeting
20 May 2015
7:00 PM
(Board Minutes)

Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker, *Director*, Bryan Cloutier

Absent: *Treasure*, Jean Davidson *Excused*

05R.15.1 **Call to Order:** The Chair called the meeting to order at 7:09 p.m.

05R.15.2 **Approval of Agenda:** The Chair asked if there we any changes to the agenda. Hearing none, Mr. Rizzo motioned and Ms. Fracker seconded to approve the agenda. *Motion carried.*

05R.15.3 **Approval of the Minutes:** The Minutes of the April meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. After making the correction to the wrong month listed, Ms. Hoeflein motioned and Mr. Rizzo seconded to accept the minutes. *Motion carried.*

05R.15.4 **Communications/Presentation**

1. None

05R.15.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned and Ms. Royster seconded to accept the Financial reports. *Motion carried.*

1. Budget v. Actual
2. OSB Checking reconciliation
3. OSB Saving reconciliation
4. Oakland County Reconciliation
5. Chase Bank Reconciliation
6. OPL Endowment Fund
7. Oberg Endowment Fund
8. OPL Endowment CD
9. Oberg Endowment CD

05R.15.6 **Director's Report:**

We had a discussion about the Health Changes that are needed. The changes were put to a vote later in the meeting.

Our Building Superintendent received quotes on getting some trees and shrubs removed to make the Library more attractive and safer. We voted on the recommendations later in the meeting.

The Director also mentioned about better communication and collaboration with the school system.

05R.15.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.

05R.15.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Mr. Rizzo motioned and Ms. Fracker seconded to approve paying the bills in the amount of \$52,213.42 *Motion carried.*

05R.15.9 **Reports of Committees:**

1. None.

05R.15.10

Unfinished Business:

1. None.

05R.15.11

New Business:

1. Ground Maintenance Proposals: Mr. Rizzo motioned and Ms. Fracker seconded to approve MICO'S Proposal to remove 14 Pine trees and roots for \$1490.00 *Motion carried.*
2. Mr. Rizzo motioned and Ms. Hoeflein seconded to approve MICO'S Proposal to Clean up the front of the property and remove all dead wood and suckling trees for \$3000.00 *Motion carried.*
3. Mr. Rizzo motioned and Ms. Royster seconded to accept MICO'S Proposal to remove the large dead tree on north side of property for \$650.00. *Motion carried.*
4. Mr. Rizzio motioned and Ms. Hoeflein seconded to approve MICO'S Proposal to Mulch and Weed all beds for \$1500.00. *Motion carried.*
5. Dental, Vision & Base Term Life Policy Quotes. Ms. Fracker motioned and Ms. Hoeflein seconded to go with the VSP \$0/\$20 Vision plan. *Motion carried.*
6. Ms. Hoeflein motioned and Ms. Royster seconded to go with Delta Plan A. *Motion carried.*
7. Ms. Hoeflein motioned and Ms. Fracker seconded to go with Hartford Basic Life and AD&D Plan. *Motion carried.*

05R.15.12

Call to Audience: Ms. Royster called to the audience with no one in attendance.

05R.15.13

Adjournment: Ms. Hoeflein motioned and Ms. Fracker seconded to adjourn the meeting. *Motion carried.* The meeting was adjourned at 8:20 pm.