

# Oxford Public Library

Regular Meeting

November 16, 2022

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee, DuAnne Salswedel, Trustee, Lynn Royster, Trustee Barbara Kriigel, Director Bryan Cloutier*

Absent: None

11R.22.1 **Call to Order:** The President called the meeting to order at 7:01 p.m.

11R.22.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned, and Ms. Fracker seconded to approve the agenda. *Motion carried.*

11R.22.3 **Approval of the Minutes:** Mr. Rizzo made a motion to approve the minutes as amended. Mrs. Kriigel seconded. *Motion Carried*

11R.22.4 **Communications/Presentation**  
1. None

11R.22.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned to accept the October financial reports and Mr. Rizzo seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. Four County Community Foundation

11R.22.6 **Directors Report:**  
1. HVAC Update

- a. Looking to have the new units installed the week of November 28.

2. Strategic Planning Update

- a. Developing list of community leaders to interview.

3. Township ARPA Funds Declined

11R.22.7 **Statistical Report:** The Statistical reports for October were emailed for review prior to the meeting.

11R.22.8 **Expense Report:** The expense reports were sent to the Board for review prior to the meeting. Mr. Rizzo made a motion to pay the bills for the month of October the amount of \$50,018.12. Ms. Salswedel seconded. *Motion carried.*

11R.22.9 **Reports of Committees:**  
None

11R.22.10 **Unfinished Business:**  
None

11R.22.11 **New Business:**  
1. Strategic plans update.

11R.22.12 **Call to Audience**

11R.22.13 **Library Board Requests / Comments**

11R.22.14 **Adjournment:** Ms. Fracker motioned, and Ms. Kriigel seconded to adjourn the meeting at 8:32 p.m. *Motion carried.*