

Oxford Public Library
Regular Meeting
June 16, 2021
7:00 PM
(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee, DuAnne Cook, Trustee Barbara Kriigel, Director Bryan Cloutier*

Absent: *Lynn Royster, Trustee (excused)*

06R.21.1 **Call to Order:** The President called the meeting to order at 7:00 p.m.

06R.21.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Cook seconded to approve the agenda. *Motion carried.*

06R.21.3 **Approval of the Minutes:** Mr. Rizzo motioned to approve the minutes and Ms. Kriigel seconded. *Motion carried.*

06R.21.4 **Communications/Presentation:**

1. Director Provided Update on Library Expansion
2. Open for a Public Hearing at 7:25; Ms. Fracker made a motion to open the public hearing and Mr. Rizzo seconded. The following individuals addressed the library board:
 - a. E. Archer
 - b. R. Petrowski
 - c. S. Seimer
 - d. C. McNalley
 - e. S. Bossardet
 - f. L. Klages
 - g. D. Mick
 - h. B. Blanock

Mr. Rizzo made a motion to close the public hearing at 8:10 p.m.

06R.21.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned to accept the financial reports and Mr. Rizzo seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund

06R.21.6 **Directors Report:**

1. Phone System Upgrade Update
 - a. New phone system working well; library has been able to identify new uses for the system.
2. Book Drop Canopy Update
 - a. Near completion; waiting for the electrical contractor.
3. Fiscal Audit
 - a. Rana Emmons was onsite to conduct field work for the audit.
4. Ballot Language
 - a. Revised ballot language was reviewed by Tom Colis at Miller Canfield; updated ballot language was shared with the board in the June board packet.

06R.21.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

06R.21.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills the amount of \$42,721.05. Ms. Kriigel seconded. *Motion carried.*

06R.21.9 **Reports of Committees:**
 None

06R.21.10 **Unfinished Business:**
 None

06R.21.11 **New Business:**

1. Ballot Resolution. Mr. Rizzo made a motion to approve the ballot language, Ms. Cook seconded.
 Motion carried.

06R.21.12 **Call to Audience:** Additional questioned were posed to the board with respect to the bond and were addressed.

06R.21.13 **Adjournment:** Ms. Cook motioned and Ms. Kriigel seconded to adjourn the meeting at 8:35 p.m. *Motion carried.*