

Oxford Public Library

Regular Meeting

January 15, 2020

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Treasurer Jean Davidson, Trustee Lynn Royster, Trustee DuAnne Cook, Director Bryan Cloutier ; Architect, Seth Penchansky & guest*

Absent: None

01R.20.1 **Call to Order:** The President called the meeting to order at 7:00 p.m.

01R.20.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Davidson seconded to approve the agenda. *Motion carried.*

01R.20.3 **Approval of the Minutes:** The Minutes of the December meeting were mailed prior to the meeting. Ms. Cook motioned to approve minutes and Mr. Rizzo seconded. *Motion carried.*

01R.20.4 **Communications/Presentation:**

1. Seth Penchansky of Daniels & Zermack presented a building expansion update
2. Kathy Dickens of the Four County Community Foundation discussed the Library Endowment Fund

01R.20.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned and Ms. Royster seconded to accept the financial reports. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. OPL Endowment CD #1
8. OPL Endowment CD #2
9. Oberg Endowment Fund
10. Oberg Endowment CD #1
11. Oberg Endowment CD #2

01R.20.6 **Directors Report:**

Proposed Changes to the Library Privacy Act (SB611)

Senator MacGregor (R-Kent County) has proposed a series of updates and amendments to the Library Privacy Act. A copy of the bill and changes was included in the packet. MLA supports the bill with a list of changes (included in the packet). Bill is currently working its way through the Senate.

01R.20.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.

01R.20.8 **Expense Report:** The Expense report for the month of December was sent to the Board prior to meeting for review. Ms. Fracker moved to approve the payment in the amount of \$60,506.73 and Mr. Rizzo seconded. *Motion carried.*

01R.20.9 **Reports of Committees:**

None

01R.20.10 **Unfinished Business:**

1. Operating agreement between FOL group and the library. Library Director presented a new agreement. Mr. Rizzo made a motion to approve the amended agreement and present to the Friends of the Library. Ms. Cook seconded. *Motion carried.*

01R.20.11

New Business:

1. None

01R.20.12

Call to Audience: A call was made to the audience with no one in attendance.

01R.20.13

Adjournment: Ms. Cook motioned and Ms. Royster seconded to adjourn the meeting at 9:01 p.m. *Motion carried.*