

# Oxford Public Library

Regular Meeting

June 15, 2022

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee, DuAnne Salswedel, Trustee Barbara Kriigel, Director Bryan Cloutier*

Absent: *Trustee, Lynn Royster (excused)*

06R.22.1 **Call to Order:** The President called the meeting to order at 7:00 p.m.

06R.22.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Kriigel seconded to approve the agenda. *Motion carried.*

06R.22.3 **Approval of the Minutes:** Ms. Fracker made a motion to approve the minutes as amended. Ms. Salswedel seconded. Motion Carried

06R.22.4 **Communications/Presentation**

1. None

06R.22.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Kriigel motioned to accept the May financial reports and Mr. Rizzo seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. Four County Community Foundation

06R.22.6 **Directors Report:**

1. Audit and Mid-Year Budget Adjustment
  - a. Preliminary work was done for the annual audit; mid-year budget adjustment forthcoming.
2. Judith A Doublestein Garden
  - a. Several Board members and the Library Director gathered materials and planted them in the garden.
3. HVAC Update
  - a. The contract has been signed and equipment has been ordered.

06R.22.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

06R.22.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills the amount of \$31,017.91. Mr. Rizzo seconded. *Motion carried.*

06R.22.9 **Reports of Committees:**

None

06R.22.10 **Unfinished Business:**

None

06R.22.11 **New Business:**

None

06R.22.12 **Call to Audience:**

1. A call was made to the audience and no one was in attendance.

06R.22.13 **Library Board Requests / Comments**

None

06R.22.14 **Adjournment:** Ms. Kriigel motioned, and Ms. Cook seconded to adjourn the meeting at 7:17 p.m. *Motion carried.*