

**Oxford Public Library**  
Regular Meeting  
March 17, 2021  
7:00 PM  
(Board Minutes)

Present: *Vice President* Tony Rizzo, *Secretary* Julie Fracker, *Trustee* Lynn Royster, *Trustee* DuAnne Cook, *Trustee* Barbara Kriigel, *Director* Bryan Cloutier

Absent: *President*, Kathy Hoeflein (Excused)

03R.21.1 **Call to Order:** The Vice President called the meeting to order at 7:02 p.m.

03R.21.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Ms. Royster motioned and Ms. Cook seconded to approve the agenda. *Motion carried.*

03R.21.3 **Approval of the Minutes:** Ms. Royster motion to approve the minutes and Ms. Kriigel seconded. *Motion carried.*

03R.21.4 **Communications/Presentation:**

1. Library Recovery Funding Summary

03R.21.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned to accept the financial reports and Ms. Royster seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund

03R.21.6 **Directors Report:**

1. Election and Bond Schedules
  - a. Discussion on timing for putting bond back on the ballot.
2. Email Upgrades
  - a. Upgrading Microsoft Cloud account to the email Exchange is complete.

03R.21.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

03R.21.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills the amount of \$41,463.90. Ms. Cook seconded. *Motion carried.*

03R.21.9 **Reports of Committees:**

None

03R.21.10 **Unfinished Business:**

Building Expansion Project

03R.21.11 **New Business:**

1. Website and Email Issues. Board directed Library Director to continue communication with Charter and Foster Swift to discuss remediation for lost time.
2. 2021 Ballot Proposal & Special Election. Library Director to continue to move forward with gathering information to put the bond proposal on the November ballot.

03R.21.12 **Call to Audience:** A call was made to the audience with no one in attendance.

03R.21.13 **Adjournment:** Ms. Fracker motioned and Mr. Kriigel seconded to adjourn the meeting at 8:07 p.m. *Motion carried.*